

Strategy and Performance Privacy Notice: Green Redeem

Who we are:

Strategy and Performance, Town Hall, St Ives Road, Maidenhead, SL6 1RF
(management.info@rbwm.gov.uk)

The lawful basis for processing the information:

Section 31 of the Local Government Act 2003
Local Government Finance Act 1992

How do we collect information from you:

Representatives from community groups / schools complete an online application form to apply for quarterly funding through the council's [Green Redeem](#) Participatory Budget process.

What type of information is collected from you:

The application form requires the representative of the community group or school to provide name, address and contact information.

If a group or school is successful, the Strategy and Performance team use this information to request / confirm financial information for the group / school to enable the grant funding to be transferred.

How we use the information you have provided:

Information from the application form is sent to the council's partner for the scheme, [Green Redeem](#), via email to enable the relevant information to be publicised on the Green Redeem website for the quarterly participatory budget voting rounds.

The requested financial information provided by community groups / schools is shared only by email with the council's financial control team.

Who has access to the information about you:

The Strategy and Performance team only except for the examples provided where information is shared (see below).

Who we may share your information with:

Application forms are shared with [Green Redeem](#). Financial information to enable payment is shared only with Royal Borough of Windsor and Maidenhead Financial Control.

How long we store your information:

Financial information is stored for six years (plus current financial year). Information from the online application form is kept for one year.