Strategy and Performance Privacy Notice: Green Redeem

Who we are:

Strategy and Performance, Town Hall, St Ives Road, Maidenhead, SL6 1RF
(management.info@rbwm.gov.uk)

The lawful basis for processing the information:

Section 31 of the Local Government Act 2003
Local Government Finance Act 1992

How do we collect information from you:

Representatives from community groups / schools complete an online application form to apply for quarterly funding through the council’s Green Redeem Participatory Budget process.

What type of information is collected from you:

The application form requires the representative of the community group or school to provide name, address and contact information.

If a group or school is successful, the Strategy and Performance team use this information to request / confirm financial information for the group / school to enable the grant funding to be transferred.

How we use the information you have provided:

Information from the application form is sent to the council’s partner for the scheme, Green Redeem, via email to enable the relevant information to be publicised on the Green Redeem website for the quarterly participatory budget voting rounds.

The requested financial information provided by community groups / schools is shared only by email with the council’s financial control team.

Who has access to the information about you:

The Strategy and Performance team only except for the examples provided where information is shared (see below).
Who we may share your information with:

Application forms are shared with Green Redeem. Financial information to enable payment is shared only with Royal Borough of Windsor and Maidenhead Financial Control.

How long we store your information:

Financial information is stored for six years (plus current financial year). Information from the online application form is kept for one year.