

Privacy Notice for Grants to Voluntary Organisations

Who we are:

Grants to Voluntary Organisations (Democratic Services)
Town Hall
St Ives Road
Maidenhead
SL6 1RF

The lawful basis for processing the information:

Local Government Act 1972, Local Government Act 2000, Localism Act 2011, Local Government and Housing Act 1989, Local Government and Public Involvement in Health Act 2007, Local Democracy, Economic Development and Construction Act 2009, The Openness of Local Government Bodies Regulations 2014, The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, HMRC Compliance Handbook Manual CH15400

How do we collect information from you:

Personal data is supplied by grant applicants by completing a hard copy or online form on our website.

What type of information is collected from you:

This might include grant applicants' name, address, contact details.

How we use the information you have provided:

The information is used to facilitate RBWM's grants to voluntary organisations scheme.

Who has access to the information about you:

The information is held by the Grants Administrator and Democratic Services colleagues.

Who we may share your information with:

The information is shared with Royal Borough Grant Officers/Heads of Service, Grant Panel Members, relevant Cabinet/Lead Members and, if the grant meets relevant criteria for the '3' fund, the Berkshire Community Foundation (BCF). Agenda paperwork is held on the council's agenda management system, externally hosted by Modern Mindset Ltd

How long we store your information:

Retained permanently as a historical record.

Does your service utilise automated decision making? – No