

Privacy Notice – Education Admission Appeals

Who we are:

Education appeals (Democratic Services)
Town Hall
St Ives Road
Maidenhead
SL6 1RF

The lawful basis for processing the information:

- School Standards and Framework Act 1998
- School Admission Code 2015
- School Admission Appeals Code 2012

How do we collect information from you:

Personal data is supplied by appellants by completing a hard copy or online form on our website.

What type of information is collected from you:

This might include appellants' name, address, contact details; child's name, address, date of birth, personal /family circumstances.

How we use the information you have provided:

The information is used to facilitate the appeal hearing by an Independent Appeal Panel.

Who has access to the information about you:

The information held by the clerk to the Independent Appeal Panel and Democratic Services colleagues.

Who we may share your information with:

The information is shared with the Admissions department/school being appealed for, independent Appeal Panel Members who will hear your appeal, the appeal clerk and if required, a legal adviser to the panel.

How long we store your information:

Documents will be retained from end of the appeal process for a minimum of 2 years

Does your service utilise automated decision making? – No