

Privacy Notice – Public Rights of Way

Who we are:

Parks and Countryside Team
Town Hall
Maidenhead
SL6 1RF

Anthony Hurst
Parks and Countryside Team Leader
01628 796180

The team covers the following service areas:

Public Rights of Way

Outdoor Facilities
Cemeteries
Allotments

Lawful basis for processing the information:

Main Primary legislation

Natural Environment and Rural Communities Act 2006
Countryside and Rights of Way Act 2000
Rights of Way Act 1990
Wildlife and Countryside Act 1981
Highways Act 1980
Local Government Act 1972
Countryside Act 1969
National Parks and Access to the Countryside Act 1949

Main secondary legislation

Local Access Forums (England) Regulations 2007

How do we collect information:

Personal data is provided by the customer either by post, telephone, in person or electronically by email or via forms on the Council's website. Information may also be provided to us from HM Land Registry.

For example: Personal data is supplied by service users or by completing 'insert what forms are filled in or by completing our online forms on our website' or by third parties such as Letting Agents, Landlords and other Councils.

What type of information is collected:

Name, address, contact details and nature of enquiry, for example what issue has been reported and details of what has been discussed.

How we use the information provided:

We use the information to resolve issues related to the parks and countryside team service, for example to fulfil maintenance and enforcement responsibilities.

Information is held to inform any potential historical research undertaken in investigating public rights of way claims, and adopted highway boundary enquiries or disputes.

Who has access to the information about you:

Members of the Parks and Countryside team have access to this information.

Who we may share your information with:

Depending on the nature of the enquiry information may be shared with the following:

Royal Borough Internal departments

Commissioning team
Customer Services Centre
Arboricultural team
Risk and Insurance team
Property Services team
Planning and Planning Enforcement teams

External companies

Volker Highways
Project Centre

On occasion other external contractors are given contact details in order to contact land owners in connection with planned schemes, however details are not

automatically provided and express permission from the data owner is sought before details are given.

How long we store your information:

Permanent retention.

Does your service utilise automated decision making? – No.