

Privacy Notice - Parking

Who we are:

Library and Resident Services
Royal Borough of Windsor and Maidenhead
St Ives Road
Maidenhead
SL6 1RF

Lawful basis for processing the information:

Traffic Management Act 2004

How we collect your information:

Data is supplied by service users (RBWM online form, email, post), vehicle hire company or via The DVLA

What type of information is collected:

We collect name, address, telephone number, date of birth, vehicle details, insurance details, residency details and evidence supporting application / appeal.

How we use the information provided:

The information is used to:

- Contact the registered keeper/driver of the vehicle to advice of the action to be taken
- Recover unpaid charges
- Assess eligibility for a parking permit
- Carry necessary investigation of reported abandoned vehicle.

Who has access to the information about you:

- Police for parking enforcement (security) and the prevention and detection of crime.

- Royal Borough of Windsor and Maidenhead Financial Control: If you make payments online or self-service kiosks, we will share the information you enter with our Financial Control department to process your payments.
- Royal Borough employees where appropriate (e.g. to resolve an enquiry; for complaint investigation).

Who we may share your information with:

Traffic Penalty Tribunal, Traffic Enforcement Centre, NSL Enforcement Company, Rundles Bailiffs Company, Jacobs Bailiffs Company, Police, Audit organizations

How long we store your information:

Records are kept for a maximum of five years

Does your service utilise automated decision making? – No