

Elected Members Privacy Notice

Who I am – Royal Borough of Windsor and Maidenhead Elected Member.

Lawful basis for processing the information:

Local Government Act 1972, Local Government Act 2000, Localism Act 2011, Local Government and Housing Act 1989, Local Government and Public Involvement in Health Act 2007, Local Democracy, Economic Development and Construction Act 2009, The Openness of Local Government Bodies Regulations 2014, The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

How your information is collected:

You provide your information directly, either face-to-face, by telephone, by post or e-mail. Information may also be provided by other residents.

What information is collected:

The personal information collected includes name, address and contact details. It may include further special categories of personal data dependent on the issues raised.

How the information provided is used:

Information is shared with the Royal Borough of Windsor and Maidenhead services in order to pursue residents' interests where it is necessary to do so. Privacy Notices for all council services are published to the Royal Borough of Windsor and Maidenhead Privacy Policy page.

Who has access to your information:

The Elected Member.

Who is your information shared with:

Your information will only be shared with the Royal Borough of Windsor and Maidenhead services in order to pursue the matters raised. On occasions your information may be shared with other elected members and partner organisations. Details of who information has been shared with for a particular issue can be requested by the data subject.

How long is your information stored:

Retention periods for all services are published on their Privacy Notice. Information supplied to the Elected Member is routinely stored as a permanent record.

Automated decision making – No

How to obtain a copy of your information:

Contact the Elected Member directly providing sufficient information to enable retrieval of the information you need. You will be provided with a copy of your information that is held within a calendar month.

For any additional information regarding your data protection rights, please contact the Royal Borough of Windsor and Maidenhead's Data Protection Officer
dpa@rbwm.gov.uk