Privacy Notice Royal Borough Allotments

Who we are:

Parks and Countryside
Strategy and Commissioning
Royal Borough of Windsor and Maidenhead
Town Hall
St Ives Road
Maidenhead
Berkshire
SL6 1RF

Lawful basis for processing information:

Allotments Act 1950

Article 6 (b) processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;

Article 6 (e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

How we collect information:

Online form https://www3.rbwm.gov.uk/info/200846/allotments

What information is collected?

Name, address and contact details

How we use the information provided:

To bill you annually
To contact you regarding tenancy issues
To inform you of any price increases
To inform you of any planned works within the allotment area

**Who has access to the information about you?**

Outdoor facilities Manager and the Outdoor Facilities Information Administration Officer

**Who we may share your information with:**

We do not share your information with anyone unless required to do so by law.

**How long we store your information:**

Your personal data is stored for the period you hold the allotment

**Does your service utilise automated decision making?** – No