

## **Privacy Notice Residential Services**

### **Who we are:**

Royal Borough of Windsor & Maidenhead  
Environmental Health  
Residential Services  
Tinkers Lane  
Dedworth  
SL4 4LR

### **Lawful basis for processing information:**

Housing Grants, Construction and Regeneration Act 1996  
Regulatory Reform (Housing Assistance) (England and Wales) Order 2002

General Data Protection Regulation Article 6(1)(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

### **How we collect information:**

Personal data is supplied by residents completing the Housing Assistance Application form, our online form on our website or Housing Solutions completing an application on behalf of the resident

### **Categories of information collected:**

We will collect information regarding your Housing Needs, your Name, Address, Date of Birth, Disability/Health information and Benefits you are receiving

### **How we use the information provided:**

The information supplied is used to determine whether you are eligible for the works you are requesting

### **Who has access to the information about you:**

The Royal Borough of Windsor and Maidenhead Environmental Health Residential Services & Customer Technical Support Team

**Who we may share your information with:**

The Royal Borough of Windsor & Maidenhead Benefits Team when we undertake a benefits check

**How long we store your information** – 10 years

**Does your service utilise automated decision making?** – There are no automated decision making processes